

***The Australian Community Psychologist* Editorial Board Member Roles and Responsibilities – October 2017**

Position title	Editorial Board member
Term of the position	Up to five years with a renewable term
Position type	Voluntary
Position in context	<p>The Australian Psychological Society (APS) is Australia’s premier professional association for psychologists with over 22,000 members and a long established national presence. The APS is managed from the National Office in the CBD of Melbourne.</p> <p>The APS is engaged in periodical publication of material that is of scientific, professional and general informative value to members and to psychology at large.</p> <p><i>The Australian Community Psychologist (ACP)</i> is an open access online journal which publishes peer-reviewed work that is of relevance to community psychology researchers and practitioners as well as others interested in the field. One of the Society’s College journals, <i>ACP</i> has been in continuous publication since 1985 (previously titled <i>Network</i>). In addition to empirical research reports, the journal features contributions that are state of the art reviews of professional and applied areas, and reviews and essays on matters of general relevance to community psychologists.</p>
Purpose of the role /primary objective	<p>Through engagement with the Editor and the Editorial Board, the Editorial Board members are responsible for supporting the growth and development of the journal and contributing to the overall breadth and depth of content.</p> <p>Specifically, Editorial Board members are responsible for:</p> <ul style="list-style-type: none"> • Assisting the Editor in promoting and developing the content published in the journal.
Key responsibilities	<p><i>Journal development and submissions</i></p> <ul style="list-style-type: none"> • Support the continued development of the journal with a focus on the readership • Suggest and support strategies to increase citations and the impact factor of the journal • Advise on editorial policy and the future development of the journal • Represent and actively promote the journal amongst colleagues and at conferences in order to generate submissions to the journal • Solicit and encourage the submission of manuscripts, and ideally be able to attract the best papers in their fields • Identify strategies to contribute to the development of the subject area in the journal • Review at least one manuscript annually, and/or identify at least two suitable reviewers • Identify and advise the Editor of current issues in own specialty, to ensure that the content of the journal remains up to date, relevant and of interest to the readership.

	<p><i>Performance and standards</i></p> <ul style="list-style-type: none"> • Carry out the responsibilities of Editorial Board member to the reasonable satisfaction of the Editor.
Key selection criteria	<ul style="list-style-type: none"> • At least five years postdoctoral research experience or equivalent in the broad field of community psychology • Demonstrated record of research, scholarship and publication • Experience as journal reviewer and/or Editorial Board member.
Performance deliverables	<ul style="list-style-type: none"> • Review, identify reviewers for, and/or submit at least two articles or editorials annually.